



## PROGRAM GUIDELINES

Flynn Group of Companies is pleased to offer scholarships to promote postsecondary education by helping the children of employees obtain a university degree or college diploma.

**Here's what you need to know.**

### **NUMBER, VALUE, AND DURATION OF SCHOLARSHIPS**

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Twelve scholarships, valued at \$2500 Canadian for one year for Canadian students and \$2500 American for one year for American students, are available to eligible students. Scholarships are available for bachelor's degrees or diploma-level programs.

### **ELIGIBILITY**

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You are eligible if you:

- Have a parent or guardian who is a regular full-time employee of Flynn Group of Companies with at least one or more continuous years of service as of the application date. Continuous service means employment with no breaks longer than six months.
- Are planning to start or continue full-time studies in your first bachelor's degree or diploma program.
- Have a minimum cumulative average of:
  - 60% or equivalent over the last three terms of available marks if applying at the diploma program level.
  - 70% or equivalent over the last three terms of available marks if applying at the bachelor's degree level. (Non-academic courses, such as career or personal development related courses, will not be considered.)

### **ELIGIBLE INSTITUTIONS**

You can study at Canadian and American educational institutions that have recognized degree, diploma granting powers or their affiliates (e.g., universities, colleges, CEGEP technical diploma).



## **FIELDS OF STUDY/PROGRAM REQUIREMENTS**

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Your program of study can be in any field or discipline, lasting at least two years. University preparatory programs such as CEGEP pre-university diplomas are not eligible. Depending on the curriculum, an applied bachelor program may be considered either as a university level program or a college level program.

## **CONDITIONS/RESTRICTIONS**

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- If you start post-secondary studies in January, you are eligible for the summer competition of the same year.
- In the case where an employee has more than one dependent applying, only one dependent will be eligible to receive a scholarship.
- If you have a parent or guardian at the Director/Executive level or is a Shareholder/Unitholder, you are not eligible to apply.
- If you have previously held a Flynn Scholarship, you may re-apply within the same category (i.e., bachelor degree or college diploma). However, you are not eligible to apply in the other category.
- Your scholarship will stop at the end of the academic year if your parent or guardian is no longer an employee of the company.
- Flynn Group of Companies retains the right to change or end the sponsorship of the scholarship plan without notice.

## **HOW TO APPLY?**

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To apply for the scholarship, please submit an online application no later than **May 1, 2024, at 1:00 PM EST**, by visiting <https://portal.scholarshippartners.ca>.

Access the dependent scholarship program using the company code: **289FLY2024**.

You can also submit a Spanish paper application no later than **May 1, 2024, at 1:00 PM EST**, to:

Scholarship Partners Canada

Ref: Flynn Group of Companies Scholarship



1710-350 Albert Street  
Ottawa ON K1R 1B1

Remember, the application must be completed and submitted by you and not by your parent or guardian. If you have questions, please contact SPC at

[https://portal.scholarshippartners.ca/ex/ex\\_Apppage.jsp?token=Hw8ITR0GYV1QShNR&lang=1](https://portal.scholarshippartners.ca/ex/ex_Apppage.jsp?token=Hw8ITR0GYV1QShNR&lang=1).

#### REQUIRED DOCUMENTS:

- Employee consent form completed by the Flynn Group of Companies employee.
- Both an academic and an extracurricular reference form completed by someone not related to you.
- Transcripts of the last three terms of available marks. Home school grades will only be accepted if they have been validated through a recognized independent evaluation process.
- And, an essay describing your reason for choosing your field of study, your volunteer/community involvement and/or extracurricular activities over the last three years, and why you should be selected as one of the recipients for this scholarship.

Detailed instructions can be found in the application. Remember, your application must be complete to be evaluated, and deadline extensions will not be granted.

## EVALUATION CRITERIA

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Applications are assessed on academic performance; volunteer/community involvement and/or extracurricular activities; quality of the essay; and content and relevance of reference forms.

Preference will be given to students who have never won a Flynn Group of Companies Scholarship.

## SELECTION PROCESS

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A committee of Canadian university and college representatives, chosen by Scholarship Partners Canada (SPC) pre-selects scholarship recipients. Final selection of recipients will be made by a Selection Committee from Flynn Group of Companies. Once complete, the Selection Committee's decision is irrevocable.



All applicants will receive results of the selection process by email.

## **SUCCESSFUL APPLICANTS**

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You will receive scholarship confirmation in August. When you receive your confirmation, complete the online acceptance process and submit any necessary documentation, which includes proof of registration from your educational institution.

If selected as a recipient, you will be photographed, and your success story will be shared on social media and in the company magazine *Flynn Flash*.

## **SCHOLARSHIP PAYMENT**

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Payment will be made after the acceptance process and document review. It can take 6 to 8 weeks, depending on the method of payment chosen. Funds will be sent to your educational institution on behalf of the sponsor.

Please make sure to pay your tuition fees within the defined time frame, regardless of the timing of scholarship payment. Your institution will reimburse you according to their normal practices.

We will communicate with you through your student portal account. Be sure to keep contact information up to date and to notify us of any changes.

Flynn Group of Companies has entrusted the administration of its scholarship program to SPC, a division of Universities Canada. We administer over 140 scholarship programs for corporations, government agencies, and private foundations in North America and are affiliated with top companies in almost every sector of the economy. For more details, please visit

[www.univcan.ca](http://www.univcan.ca).



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**SCHOLARSHIP PARTNERS CANADA**

Ref: Flynn Group of Companies Scholarship  
1710-350 Albert Street Ottawa ON K1R 1B1

**Tel.:** (613) 563-1236

**Toll free:** 1-844-567-1237

Scholarship  
Partners Canada.  
Partenaires en bourses  
d'études Canada.

**E-mail:** [awards@univcan.ca](mailto:awards@univcan.ca)